

NITRO CITY COUNCIL  
MEETING MINUTES  
TUESDAY, MAY 18, 2010

**CALL TO ORDER:** The meeting was called to order at 7:00 pm in Council Chambers by Mayor Rusty Casto. In attendance were Mayor Rusty Casto, Recorder Rita Cox, Councilmen at Large Bob Fields and Jim McKay, Ward 1 Councilman A. A. "Joe" Savilla, Ward 2 Councilman Bill Racer, Ward 3 Councilman Craig Matthews, Ward 4 Councilman Bill Javins, City Treasurer John Young and City Attorney Richie Robb. Councilman at Large Dave Casebolt was absent.

**INVOCATION/PLEDGE OF ALLEGIANCE:** Councilman Savilla gave the Invocation and the Pledge of Allegiance was led by Councilman Racer.

**FUTURE DATES OF COUNCIL:** Mayor Casto said the next dates of Council are June 1, June 15, July 6 and July 20, 2010.

**APPROVAL OF COUNCIL MINUTES:** RECORDER RITA COX MOVED THE MINTUES OF MAY 4, 2010 BE APPROVED WITH A SECOND BY COUNCILMAN BOB FIELDS. THE MOTION WAS APPROVED UNANIMOUSLY.

Mayor Casto introduced Les Pullin of the Kanawha Valley Jamboree. He said that they had received a grant from the WV Department of Tourism to host a program October 23 at the Kathy Mattea Auditorium in the Community Center. He said it brings in approximately 400 to 500 people and the band is sponsored by Cracker Barrel. Mr. Pullin said he would like to have financial support from the City of Nitro. COUNCILMAN CRAIG MATTHEWS MOVED THE REQUEST FOR FINANCIAL AID TO THE OCTOBER 23 PROGRAM BE FORWARDED TO THE NITRO CONVENTION AND VISITORS BUREAU FOR CONSIDERATION. RECORDER RITA COX SECONDED THE MOTION. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

**OLD BUSINESS:**

**EPA HAZARDOUS BROWNFIELDS ASSESSMENT GRANT:** Recorder Rita Cox announced the city had been awarded a \$200,000.00 Hazardous Waste Assessment Grant. She reported that a public notice was to be published asking for Statement of Qualifications from Licensed Remediation Specialists who would like to apply for the position of administering the assessment. She Said the SOQ's are due in City Hall by 11:00 am, June 11, 2010.

**APPOINTMENT SELECTION COMMITTEE FOR LICENSED REMEDIATION SPECIALIST FOR BROWNFIELDS GRANT:** Mayor Casto said a committee would be formed to review the SOQ's consisting of Mayor Casto, Recorder Cox, and Treasurer Young and any members of Council that would like to serve.

**SMITH STREET BOAT LAUNCH:** Mayor Casto said that the Certificate of Completion is ready for the land at the Smith Street landfill which prepares the way for groundbreaking for the boat launch. He said that the groundbreaking should be scheduled for the beginning of July or soon after that.

**STREET COMMITTEE REPORTS/SUMMERS' FAMILY STREET REQUEST:** Councilman Bill Javins said the Street Committee had toured every street in the city to assess the needs. He said they had also met with the Summers' family and viewed the street to which they were referring. Richie Robb said that he had received a fax from Jan Ellis, daughter of Mrs. Zickafoose whose property is affected by the street in question. Mr. Karr, attorney for the Summers' family, said that the Summers' asks if the city or state owns the property. Mr. Robb said the family is asking for a quit claim deed to the street. Councilman Matthews asked if any other families are affected. He said that it has been his experience that other streets have been requested but not given to them by the City. Councilman Savilla said it is a dead end street that has to have a turnaround. Mr. Karr said he would contact Mrs. Zickafoose.

Councilman Javins said that there are streets in town that have never been paved. He said the

committee is compiling a list of 17 streets that have never been paved or currently need paving.

**FIRE DEPARTMENT PENSION BOARD ELECTION:** RECORDER RITA COX MOVED THAT THE RESULTS FOR THE FIRE DEPARTMENT PENSION BOARD ELECTION BE MADE A PART OF THE MINUTES WITH JEFF ELKINS BEING ELECTED TO FILL THE 2010-2014 TERM. THE MOTION WAS SECONDED BY COUNCILMAN SAVILLA. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

**WV SPRING AND RADIATOR REQUEST:** Mayor Casto said he had received a request from WV Spring and Radiator to pay the city \$300.00 per month to allow their employees to park on city owned property. Councilman Savilla said that he was opposed to the arrangement. Councilman Matthews said he did not think the Council should accept it. He said that NAPA employees park on city property and he thought they should be charged or ask to move. Councilman Javins said he agrees. COUNCILMAN SAVILLA MOVED THE REQUEST FROM WV SPRING AND RADIATOR BE DENIED AND A LETTER SENT TO NAPA REQUESTING VEHICLE BE MOVED OFF CITY PROPERTY. THE MOTION WAS SECONDED BY COUNCILMAN JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION TO PASS.

**NEW BUSINESS:**

**ORDINANCE TO INCREASE AMOUNT REQUIRED FOR BIDDING PROCESS:** Mayor Casto said that the amounts currently named in the city ordinance were too low and required bidding for the simplest purchase. This put department heads in a bind when making minor purchase. John Young said he had read the ordinance that St. Albans had on the subject and thought the amounts were more in keeping with modern spending practices. Richie Robb said to be careful in raising the amounts and avoid the practice of stringing bids which is a way around getting bids on a large project but having several small bids. Councilman Savilla recommended just raising the amount required but not changing the substance of the ordinance.

**ATTORNEY REPORT:** Richie Robb said the Annexation Committee had a long range plan to meet after every Council meeting. Recorder Cox said she was recently made aware of duties in her office to the police and fire civil service commission and she wanted advice so that she would not be derelict in her duties. Richie Robb said she was primarily a go between with the commission and the city and part of her job is to do clerical work, supply them with clerical supplies and run public notices.

**TREASURER REPORT:** John Young said revenues were higher than projected and the city was stable financially. COUNCILMAN SAVILLA MOVED THAT COUNCIL PASS A RESOLUTION TO OPEN A HOTEL MOTEL TAX CHECKING ACCOUNT AT HUNTINGTON BANKS WITH THE SIGNATORIES BEING MAYOR CASTO, RECORDER COX, JOHN YOUNG AND MARY BETH BURT. THE MOTION WAS SECONDED BY COUNCILMAN FIELDS. VOTE WAS UNANIMOUS FOR THE RESOLUTION.

**COUNCIL COMMENTS:**

COUNCILMAN MATTHEWS MOVED THE PARKS AND RECREATION PURCHASE EIGHT UMBRELLAS AND TABLES, A MICROWAVE AND A REFRIGERATOR FOR THE CONCESSION STAND AND PUT A FENCE AROUND THE POOL AREA OPENING UP MORE OF THE GRASS SECTION TO USE BY POOL USERS. THE MOTION WAS SECONDED BY COUNCILMAN SAVILLA. VOTE WAS UNANIMOUS FOR THE MOTION TO PASS.

Councilman Javins said the CVB would meet at 6:00 pm on June 1 prior to the Council meeting.

Councilman Savilla said the city needs paving funds.

Councilman Fields said Brian Armstrong's mother is in the hospital.

Mayor Casto said the Thomas family was appreciative for all that was done for Ina Thomas.

COUNCILMAN FIELDS MOVED THAT BOTH LETTERS RECEIVED FROM THE THOMAS FAMILY BE MADE A PART OF THE COUNCIL MINUTES WITH A SECOND BY COUNCILMAN SAVILLA. VOTE WAS UNANIMOUS FOR THE MOTION.

Councilman McKay said the World War 1 Commission would meet at 6:00 pm Thursday in the NDA conference room.

**PUBLIC COMMENT:**

Bob Schamber said that there was a light out n 40<sup>th</sup> St. Mayor Casto said he had take care of reporting it.

**ADJOURNMENT:** COUNCILMAN MATTHEWS MOVED THE MEETING BE ADJOURNED WITH A SECOND BY COUNCILMAN JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION.

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RUSTY CASTO, MAYOR

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RITA COX, RECORDER