

NITRO CITY COUNCIL
MINUTES
TUESDAY, JULY 17, 2012

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm in Council Chambers. Attending were Recorder Rita Cox, Ward 1 Councilman Al Walls, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Andy Shamblin, Councilmen at Large Craig Matthews and Bill Javins, Councilwoman at Large Brenda Tyler, City Treasurer John Young and City Attorney Richie Robb.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by a visitor from the Twin City Bible Church and the Pledge of Allegiance was led by Councilman Craig Matthews.

Visitors from the Twin City Bible Church invited everyone to join them on Sunday morning in an effort to reach out to the community and thank the public servants.

FUTURE DATES OF COUNCIL: Mayor Dave Casebolt said the future dates of Council are August 7 and 21.

APPROVAL OF COUNCIL MINUTES: RECORDER RITA COX MOVED THE MINTUES OF THE JUNE 19 MEETING OF COUNCIL BE APPROVED WITH A SECOND BY COUNCILMAN BILL JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION.

RECORDER COX MOVED THE JULY 1, 2012 MINUTES OF COUNCIL BE APPROVED WITH A SECOND BY COUNCILMAN ANDY SHAMBLIN. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

RECORDER COX MOVED THE JULY 3, 2012 MEETING MINUTES OF COUNCIL BE APPROVED WITH A SECOND BY COUNCILWOMAN LAURIE ELKINS. VOTE WAS UNANIMOUS FOR THE MOTION.

CITIZEN RECOGNITION AWARD: Mayor Casebolt announced the Citizen Recognition Award would take the place of the Citizen of the Month award that has been given in the past. His choices currently for the award are Mardi Gras Racetrack, Holy Trinity Catholic Church and St. Paul's Methodist Church for the work they did during the recent power outage. Accepting for Holy Trinity was Joan Savilla and accepting for St. Paul's was Councilwoman Brenda Tyler. Also recognized by Mayor Casebolt was Evan Kuhn, a recent graduate of Nitro High School who was awarded a \$5000 scholarship for a winning the WV Division of Highways contest with an historical essay.

OLD BUSINESS

BUDGET REVISION AND RESOLUTION: COUNCILMAN CRAIG MATTHEWS MOVED THE RESOLUTION AND BUDGET REVISION INCREASING REVENUES: RESTRICTED FUND BALANCE (ACCOUNT NUMBER 296) \$15,902 AND THE UNASSIGNED FUND BALANCE (ACCOUNT NUMBER 299) \$88,227 AND INCREASING EXPENDITURES TREASURER'S OFFICE (ACCOUNT NUMBER 413) \$37,196 AND CITY COUNCIL (ACCOUNT NUMBER 410) \$66,933. THE MOTION WAS SECONDED BY RECORDER RITA COX AND VOTE WAS UNANIMOUS FOR THE MOTION.

PARKS AND RECREATION COMMITTEE REPORT: Councilman Craig Matthews said the overflow parking at the Robert C. Byrd Boat Launch cost \$9400. He said the gazebo at Ridenour Lake is complete and is waiting for seats. He said the damage from the storm was minimal for the Parks and Recreation with the loss of some umbrellas at the pool, some trees damage at Ridenour Lake, and roof damage at the park. He said Mark Jarrett had given a list of potential upgrades at the pool for grant consideration.

Councilman Matthews said movies are scheduled for July 28, August 4, 18 and 25. Councilman Matthews said the lights at the basketball need to be replaced. There is to be a Parks and Recreation Committee meeting at 1:30, Friday, July 20 in Council Chambers. COUNCILMAN MATTHEWS MOVED THE REPORT FROM THE LAST PARKS AND RECREATION COMMITTEE MEETING BE MADE A PART OF COUNCIL MINUTES. THE MOTION WAS SECONDED BY RECORDER COX AND VOTE WAS UNANIMOUS FOR THE MOTION.

POLICE AND FIRE COMMITTEE REPORT: Councilman Craig Matthews said a meeting was held July 6 to assess the emergency response to the recent storm. Casey Mathes reported for the Fire Department, Brian Oxley reported for the Police Department and A. J. Hill reported for Public Works. Councilman Matthews said lack of communication was a big problem and it is recommended Council members take the National Institute Management Classes which are available online. A. J. Hill said generators are needed and a better fleet vehicle for fuel when electricity is out. Councilman Matthews said Brian Oxley has joined in a program that will send text to anyone who is subscribed. He said that the Nitro Sanitary Board has a radio frequency assigned to it and radios could be used for Public Works. It was also determined another facility or church farther away from downtown could be put into service. He said that city ID is needed. The next meeting will be July 23 at 7:00 pm in Council Chambers to work on an emergency response plan. COUNCILMAN MATTHEWS MOVED THE REPORT BE MADE A PART OF THE MINUTES OF THIS MEETING WITH A SECOND BY COUNCILMAN JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION. Councilwoman Brenda Tyler said St. Paul's Methodist Church had services available but the public needed to be informed.

NDA REPORT: Councilman Andy Shamblin said the NDA had met on the previous Tuesday and were prepared to finance low interest loans to businesses downtown who wanted to renovate the store fronts. COUNCILMAN SHAMBLIN MOVED THE MINUTES OF THE JULY 10 AND JUNE 12 MEETING OF THE NDA AND THE JUNE 30 AUDIT BE MADE A PART OF THE MINTUES. THE MOTION WAS SECONDED BY COUNCILMAN MATTHEWS AND VOTE WAS UNANIMOUS FOR THE MOTION.

PROPERTY MAINTENANCE BOARD REPORT: Mayor Dave Casebolt said the Property Maintenance Board had at the first meeting determined the problems would be addressed by what was available in the code. He said that Ron King and Brian Oxley were addressing most of the problems that were highlighted and the board will meet to follow up. RECORDER RITA COX MOVED THE MINUTES OF THE PROPERTY MAINTENANCE BOARD MEETING BE MADE A PART OF THE MINUTES WITH A SECOND BY COUNCILMAN AL WALLS. VOTE WAS UNANIMOUS FOR THE MOTION.

NEW BUSINESS

CITY OF NITRO: COUNCILMAN ANDY SHAMBLIN MOVED THE CREATION AND UPKEEP OF A NEW CITY WEBSITE BE PUT OUT TO BID WITH A SECOND BY COUNCILMAN CRAIG MATTHEWS. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

UPGRADE ON PHONE SYSTEM: COUNCILWOMAN LAURIE ELKINS MOVED UPGRADE OF THE CITY PHONE SYSTEM BE PUT OUT FOR BID WITH A SECOND BY COUNCILMAN CRAIG MATTHEWS. VOTE WAS UNANIMOUS FOR THE MOTION.

MAINTENANCE CONTRACT ON HEATING AND COOLING SYSTEMS: COUNCILMAN AL WALLS MOVED A MAINTENANCE CONTRACT FOR THE CITY HEATING AND COOLING SYSTEMS BE PUT OUT TO BID WITH A SECOND BY COUNCILMAN BILL JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

ATTORNEY REPORT: Richie Robb said he is working on the Land Use Covenant for Shelter 4 and will have it prepared soon. He is also working on the slip on Old County Road and how to proceed with it.

TREASURER REPORT: John Young said the balance sheet he presented to Council will have changes. He said that liens have been filed on unpaid Municipal Service fees.

MAYOR COMMENT: Mayor Casebolt said that departmental purchases under \$300 do not need prior approval from the Mayor or Treasurer but the purchase will require approval from the department head and a purchase order. COUNCILMAN CRAIG MATTHEWS MOVED THE DEPARTMENTAL PURCHASES UNDER \$300 BE ALLOWED WITH DEPARTMENT HEAD APPROVAL AND A PURCHASE ORDER. THE MOTION WAS SECONDED BY COUNCILMAN AL WALLS AND VOTE WAS UNANIMOUS FOR THE MOTION.

COUNCIL COMMENT

Councilwoman Laurie Elkins said she had been asked if Council could enact an ordinance limiting the number of cats in a house. John Montgomery said the Ordinance Committee has been working on limiting the number of cats and dogs by Ordinance. She said there were also complaints of flooding and drains backing up in the Dupont and Washington Avenue areas.

Councilman Al Walls said he was concerned about the welcome signs at the entrance to the city.

Councilwoman Brenda Tyler introduced a landlord who was not receiving his municipal service bill.

PUBLIC COMMENT

Bob Schamber said there is a Sr. western dance on Saturday at 5:00.

Kelly Pruett said the CVB and NDA are starting Adopt a Block on August 4 at 9:00 am at City Park.

John Montgomery said the Ordinance Committee will meet a 7:00 pm on Thursday, July 19 in the NDA Boardroom.

Tifney Franks asked if consideration had been given to police and fire for the proposed annexation. Councilwoman Laurie Elkins said that over a five year period there had been 578 police calls and 193 fire calls. She said not all the calls were within the targeted area.

ADJOURNMENT: COUNCILMAN AL WALLS MOVED THE MEETING BE ADJOURNED WITH A SECOND BY COUNCILMAN ANDY SHAMBLIN. VOTE WAS UNANIMOUS FOR THE MOTION.

DAVE CASEBOLT, MAYOR

RITA COX, RECORDER