

NITRO CITY COUNCIL  
MEETING MINUTES  
TUESDAY, AUGUST 21, 2012

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm in Council Chambers. Attending with Mayor Casebolt were Recorder Rita Cox, Ward 1 Councilman Al Walls, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Andy Shamblin, Councilmen at Large Craig Matthews and Bill Javins, and Councilwoman at Large Brenda Tyler, City Attorney Richie Robb and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Andy Shamblin and the Pledge of Allegiance was led by Logan Smith.

FUTURE DATES OF COUNCIL: Mayor Dave Casebolt said the future dates of Council are September 4 and 18, 2012.

APPROVAL OF COUNCIL MINUTES: RECORDER RITA COX MOVED THE MINUTES OF AUGUST 7, 2012 MEETING OF COUNCIL BE APPROVED AS WRITTEN WITH A SECOND BY COUNCILMAN BILL JAVINS. THE VOTE WAS UNANIMOUS FOR THE MOTION.

PRESENDITIAL INAUGURATION CONFERENCE/LOGAN SMITH: Mayor Casebolt introduced Logan Smith, a student from Andrew Jackson Middle School and a Nitro resident, who is attending the Inaugural Conference during January, 2013. RECORDER RITA COX MOVED COUNCIL APPROPRIATE \$500 TO HELP PAY LOGAN SMITH'S COST TO ATTEND THE PRESIDENTIAL INAUGURATION CONFERENCE WITH A SECOND BY COUNCILMAN AL WALLS. VOTE WAS UNANIMOUS FOR THE MOTION.

#### OLD BUSINESS

PAVING BIDS/DAVE PERRY WAY: Councilman Bill Javins opened the two paving bids, WV Paving for 400 square feet at \$20,348 and Asphalt Contracting for 700 square feet at \$14,863. COUNCILWOMAN LAURIE ELKINS MOVED THE BIDS BE MOVED TO PAVING COMMITTEE TO MAKE A RECOMMENDATION TO COUNCIL WITH A SECOND BY COUNCILMAN BILL JAVINS. THE VOTE WAS UNANIMOUS FOR THE MOTION.

CITY WEBSITE BIDS: Recorder Rita Cox said 11 bids were received for working on the city website. RECORDER COX MOVED A COMMITTEE BE FORMED OF KELLY PRUETT, BRIAN OXLEY, RITA COX, DAVE CASEBOLT, JEFF ELKINS, ROBIN SMITH AND CRAIG MATTHEWS TO CONSIDER THE BIDS AND MAKE A RECOMMENDATION TO COUNCIL. THE MOTION WAS SECONDED BY COUNCILWOMAN LAURIE ELKINS AND VOTE WAS UNANIMOUS FOR THE MOTION.

#### NEW BUSINESS

MUNICIPAL SERVICE FEE BILLING AND MAILING/INVITATION TO BID: John Young said the company doing the municipal service fee billing had gone out of business and it is currently being done by Dunbar Printing. RECORDER RITA COX MOVED THE CITY OPEN FOR BID PRINTING, AND MAILING OF THE MUNICIPAL SERVICE FEE BILL ON A MONTHLY BASIS WITH A SECOND BY COUNCILMAN CRAIG MATTHEWS. VOTE WAS UNANIMOUS FOR THE MOTION.

ACH WITHDRAWAL FOR PAYMENT OF MUNICIPAL BILLS: Mayor Dave Casebolt said he had talked with representatives of Huntington Banks about doing ACH withdrawals for municipal service bills. He said the cost will be ten cents each. COUNCILWOMAN LAURIE ELKINS MOVED THE ACH WITHDRAWAL FOR MUNICIPAL SERVICE PAYMENTS BE LINED UP WITH HUNTINGTON BANKS WITH A SECOND BY COUNCILMAN AL WALLS. VOTE WAS UNANIMOUS FOR THE MOTION. Mayor Casebolt said he would like to have it in place by the beginning of November.

2013 CITY CALENDAR/INVITATION TO BID: RECORDER RITA COX MOVED THE AN INVITATION TO BID BE PUBLISHED FOR THE 2013 CALENDAR WITH A SECOND BY COUNCILMAN ANDY SHAMBLIN. VOTE WAS UNANIMOUS FOR THE MOTION.

PROPERTY MAINTENANCE APPEALS BOARD: COUNCILMAN ANDY SHAMBLIN MOVED THE PROPERTY MAINTENANCE BOARD BE THE PROPERTY MAINTENANCE APPEALS BOARD AS NEEDED WITH A SECOND BY COUNCILMAN CRAIG MATTHEWS. VOTE WAS UNANIMOUS FOR THE MOTION. Mayor Casebolt said the Property Maintenance Board meets the first Thursday of every month at 2:00 pm in Council Chambers.

FIRE DEPARTMENT CIVIL SERVICE COMMISSION/CHAMBER OF COMMERCE APPOINTMENT: Mayor Dave Casebolt said that Jim McKay has been appointed by the Nitro Chamber of Commerce to the Nitro Fire Department Civil Service Commission. He said he is appointing Rich Hively to the Parks and Recreation Committee.

FIRE DEPARTMENT MONTHLY REPORT: Captain Mark Jarrett of the Nitro Fire Department presented Council with a detailed report on runs made, overtime, types of calls, and other items pertaining to the Fire Department. He said A. J. Shinn was promoted to swing captain and the test date is September 25 for the four firefighters eligible for lieutenant. Captain Jarrett said the Fire Department is in need of a copy machine and had looked at leasing or purchasing. COUNCILMAN WALLS MOVED THE POLICE AND FIRE COMMITTEE DISCUSS AND BE GIVEN THE AUTHORITY TO DECIDE ON A CHOICE TO LEASE OR PURCHASE A PRINTER. THE MOTION WAS SECONDED BY RECORDER RITA COX AND VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.

ATTORNEY REPORT: Richie Robb said that the Treasurer was given by Council about three years ago the ability to negotiate fees. Mr. Robb said that he thinks it should be done by a vote of Council. COUNCILMAN AL WALLS MOVED THE TREASURER BE ABLE TO NEGOTIATE UP TO \$20,000 SETTLEMENT FOR MUNICIPAL SERVICE FEES OWED WITH THE MAYOR OR RECORDER SIGNING OFF ON THE AMOUNT. THE MOTION WAS SECONDED BY COUNCILMAN CRAIG MATTHEWS AND VOTE WAS UNANIMOUS FOR THE MOTION.

TREASURER REPORT: John Young said that revenues are down currently but we are just in the second month of the 2012-2013 fiscal year.

MAYOR COMMENTS: Mayor Dave Casebolt said he had met recently with representatives of the Army Corps of Engineers about the river bank at the Nitro Park and the area around the 600 block of Dupont Avenue. He said that a feasibility study needs to be done for the shoreline at Nitro Park because of the erosion. He said work is being done on getting lights on the soccer field and the dog park at Ridenour Lake.

## COUNCIL COMMENTS

Councilman Andy Shamblin said he likes that there is a much happening in the city and the website hopefully will be up and running soon.

Councilwoman Laurie Elkins said the ACH withdrawal will be a positive move and she is happy the Army Corps of Engineers has been brought in to study the erosion on the river bank because of the potential high power lines.

Councilman Bill Racer said he will be pleased when handicap access is available on all curbs in town.

Councilman Craig Matthews said the Police and Fire Committee will meet Monday, August 27 at 7:00 pm in Council Chambers. He said a movie is scheduled for dark at the park on August 25. He said the trails at Ridenour are being used and the dog park is coming along well.

Councilman Bill Javins said the Paving Committee will meet at 7:00 pm Thursday in Council Chambers.

## PUBLIC COMMENT

Bill Fortune said the Antique Car Show will be held on September 6, 7 and 8.

Bob Schamber said the paving of 21<sup>st</sup> Street is great. He said he was happy Nitro got good publicity recently.

John Montgomery said the Ordinance Committee will meet on Thursday at 7:00 in the NDA Boardroom.

Tifney Franks said she was glad to see Nitro following the law by posting committee meetings time.

ADJOURNMENT: COUNCILMAN CRAIG MATTHEWS MOVED FOR ADJOURNMENT WITH A SECOND BY COUNCILMAN BILL JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION.

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DAVE CASEBOLT, MAYOR

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RITA COX, RECORDER